ACT Corporation

1-2-3 Futaba, Izumi-ku, Tokyo 100-2345

Tel: +81-(0)5-3276-1111

March 12, 20XX

Ms. Patricia Wong

Director

Marketing Department

TCA Co., Ltd.

**Subject: Invitation to Client Appreciation Night**

Dear Ms. Wong,

It is our great pleasure to invite you to our Client Appreciation Night, scheduled for the 18 of April, 20XX at 7:00 p.m. at Morriat Park Hotel Tokyo. The event is specifically organized for our business partners and clients as a token of our appreciation.

We would appreciate it if you could confirm your attendance by enclosed card by Wednesday, April 3.

Thank you for your continued partnership with TAC Corporation.

We look forward to seeing you at the event.

Sincerely,

<signature>

Inoue Shunji

Chief Executive Officer

ACT Corporation

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