IPS Consulting

cordially invites you to attend our

**18th IPS Golf Tournament**

on Wednesday, November 7th, 20XX

at the Lion Woods Country Club

651 Midoricho, Tanabe, Nagano

Tournament will begin at 8:30 a.m.

Luncheon and awards ceremony to follow

More information and reply form at

http://www.ips.com/tournament

RSVP by Friday, October 26

IPS Consulting

1-2-3 Futaba, Izumi-ku, Tokyo 100-2345

Tel: +81-(0)5-3276-1111

October 1, 20XX

Ms. Patricia Wong

Director

Marketing Department

TCA Co., Ltd.

**Invitation to 18th IPS Golf Tournament**

Dear Ms. Wong,

All of us at IPS Consulting are grateful to our customers for their loyalty and support over the years. To show our appreciation, we would like to invite you to our upcoming 18th IPA Golf Tournament.

Where: Lion Woods Country Club

651 Midoricho, Tanabe, Nagano

When: Wednesday, November 7th, 20XX

Tee off at 8:30 a.m. | Please arrive by 8:00 a.m.

Luncheon will be served with awards ceremony to follow.

Please RSVP to tournament@ips.com by Friday, October 26. We sincerely hope you can join us.

Sincerely,

Inagaki Kenzo

Inagaki Kenzo

President

IPS Consulting